




State of North Carolina Office of Information Technology Services

Michael F. Easley, Governor

George Bakolia, State Chief Information Officer

Memorandum

To: Agency BCM Administrators and Primary Backup Representatives

From: Ann Garrett, CISO 

Subject: Enterprise IT Business Continuity Planning

Date: March 13, 2009

Thank you for your participation in the Enterprise IT Business Continuity Planning information sharing session in February. The Enterprise Security and Risk Management Office (ESRMO) will conduct similar sessions as agencies on-board to Living Disaster Recovery Planning Systems (LDRPS) v10. These meetings will be working sessions and a forum for agencies to provide input and feedback on using LDRPS 10 for BCP. The participants will be referred to as the Business Continuity Management (BCM) workgroup. We encourage all Agency BCP Administrators and their primary backups to take an active part in these sessions whenever possible.

As mentioned during the February meeting, my team is compiling a FAQ for LDRPS 10. The FAQ is located in the 'NC Shared Documents' folder in the Documents and Report Manager section of LDRPS 10.

The next BCM workgroup session is scheduled for 10 a.m.-noon April 22nd at the EDC - 3700 Wake Forest Road. Please send an email to bcm@lists.ncmail.net to confirm your participation. Attendees should bring a wireless laptop. Additional details will be provided in early April. Please let us know if you have any specific topics you would like to cover during the session.

As you continue to develop your BCP, please communicate to ESRMO any problems or concerns you may have. Janice Hunter and Debora Antley will continue to be the first point of contact during the onboarding process. Janice can be reached at Janice.G.Hunter@its.nc.gov or 754-6232 and Debora can be reached at Debora.Antley@its.nc.gov or 754-6231.

cc: George Bakolia
Sharon Hayes, DSCIO
Bill Willis, DSCIO
Agency CIOs